



## New Jersey Electronic Security Association

96A Vanderburg Road, Marlboro, NJ 07746

Phone: 609-695-4444 Fax: 732-252-8673

[www.NJ-ESA.org](http://www.NJ-ESA.org)

E-Mail: [Christine@NJ-ESA.org](mailto:Christine@NJ-ESA.org)

### APPLICATION FOR GROUP MEMBERSHIP

Group membership does NOT include membership to the Electronic Security Association (ESA) or ESA benefits.

Group members do not have voting rights.

This application must be completed in full, including dues, in order to be considered for membership. NJESA membership is based on a calendar year (January 1 - December 31) and will be prorated in the second year of membership depending on your join date.

Please include copies of all required licenses. Upon receipt of application, dues payment, and license(s), your membership will be considered for approval.

Type of Membership Requested:  Group Membership (see price chart)

*Organization Name:		
* Address:		Suite:
*City:	*State:	*Zip Code:
*Organization Phone:	*Organization Fax:	
Organization Website:	*Organization E-mail:	
*Group Membership Administrator:		*Title:
* Administrators Company Name:		
*Mailing Address:		*City/State/Zip:
*Phone:	Fax:	*E-mail:

**\*Denotes Required Information**

#### Electronic Transmission, Fax/Email Authorization

By completing and submitting this application, I hereby authorize NJESA to send me pertinent association and industry information via fax transmission at all fax numbers and via e-mail at all e-mail addresses or by other electronic transmission means listed on this application. I recognize that such documents include, but are not limited to: billing statements, registration forms, NJESA and ESA member communications and official letters. I understand that granting this permission is essential to the association's ability to communicate with me effectively.

*Continued on other side – all pages must be completed.*



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### **Group Member:**

Group Members must be pre-approved by the NJESA Board of Directors. The Membership Committee can approve a qualified individual of a group member by a majority vote of the Board following submission of its completed membership application and dues fee. Individuals of Group Members must:

- a. not meet the "Regular Member" qualifications below.
- b. currently be unlicensed and unable to do business in the State of New Jersey as a burglar or fire alarm company as defined in the Burglar, Fire Alarm and Locksmith Regulations as set forth under the Division of Consumer Affairs or the Division of Community Affairs – Division of Fire Safety.
- c. remain a member in good standing and maintain membership within the parent group holding the NJESA Group Membership. The individual must apply for an alternate membership category in the event they leave the parent group holding the NJESA Group membership level.
- d. agree to abide by the By-Laws and Code(s) of Ethics.

This membership is open to professional organizations including but not limited to: locksmiths, telephone system installation contractors, network cable installation contractors, home automation contractors, sprinkler contractors, and sound system contractors. Individuals of a group membership have the option to modify their membership status, and apply for another NJESA membership category at any time. Group Membership Administrators must maintain a record of individuals participating in this level of membership, and update the NJESA as necessary.

\* Note: In the event, an individual of a Group member meets the Regular Member qualifications, the individual must join the NJESA as a regular member, and is not eligible to participate in the Group Membership. Group members have ONE vote, and are not eligible for ESA member benefits.

### **Regular Member:**

Regular Member means any eligible Member that:

- a. is a Regular Member in good standing as the date of the adoption of the By-Laws; or
- b. meets all of the following requirements:
  - I. A material part of its business activities includes the sale, lease, design, installation or service (excluding monitoring services) of electronic security systems.
  - II. It maintains a New Jersey Business license under the Division of Consumer Affairs Burglar, Fire Alarm and Locksmith Committee or maintains a business permit under the Division of Community Affairs Division of Fire Safety license and submits evidence thereof to the Association upon the submission of its completed membership application and application fee.
  - III. It is recommended by the Membership Committee and approved as a Regular Member by a majority vote of the Board following submission of its completed membership application and application fee.
  - IV. It agrees to abide by the By-Laws and Code(s) of Ethics.

<b>Regular Membership Dues for 2018</b>	
<b>Number of Employees</b>	<b>Annual Dues</b>
1-5	\$498
6-10	\$684
11-15	\$836
16-25	\$1,062
26-50	\$1,777
51-100	\$2,230
101-150	\$3,132
151+	\$4,039

**NJESA MEMBERSHIP FEE LISTED ON CHART.**

**Total Members:** \_\_\_\_\_ **Total Amount:** \_\_\_\_\_



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### Standards of Conduct

#### **Purpose**

These Standards of Conduct are to provide guidance for member companies in conducting their activities in the spirit of honesty toward consumers, specifically with integrity and fair competition. Adherence to this Code will promote best practices which foster consumer protection, and also preserve the integrity and reputation of the entire electronic life safety and security industry.

#### **Representative Defined**

The term "Representative" includes employees, independent contractors, agents, dealers, dealer networks, associates, and other entities and individuals who market or sell electronic life safety and security products and services on behalf of a Member, regardless of the underlying legal arrangement between the Member and the Representative. The term Representative is to be construed broadly and Members may not structure arrangements with third parties for the purpose of circumventing the Code with respect to the accounts serviced or owned by a Member. For example, but in no way limiting the definition of a Representative, a Member may not agree to purchase accounts from a non-member for the purpose of acquiring accounts that were not generated in conformance with the Code. Similarly, a Member may not disclaim a legal relationship with a Representative or other third party for the purpose of circumventing the Code.

#### **Publication**

The Association will publicize the existence of this Code. Members are encouraged to advertise compliance to this Code, and to make customers and potential customers aware of such compliance.

#### **Acknowledgement**

Each member shall certify to the Association that they have read and understand the Code of Ethics and Standards of Conduct and, by virtue of remittance of membership dues, are in compliance with the Code of Ethics and these Standards of Conduct.

#### **Compliance**

Members shall implement an effective program for complying with this Code which includes adopting and enforcing appropriate policies and procedures to prevent activities proscribed by this Code. Compliance programs should include (a) conducting effective and ongoing training and education of all Representatives on the requirements of this Code, (b) maintaining processes to effectively collect and investigate complaints alleging violations of this Code, (c) responding promptly to all such complaints and undertaking corrective actions, and (d) enforcing this Code through appropriate internal disciplinary procedures and actions.

#### **Prompt Investigation**

If any consumer alleges that a Representative offering the products or services of a Member has engaged in improper conduct, the Member shall promptly investigate the allegation. If a violation of this Code is identified, the Member shall appropriately discipline the offending Representative, and take further steps, as necessary, to address the consumer's concerns.

**Complete text of the Code of Ethics and Standard of Conduct can be found on the NJESA website [www.nj-esa.org](http://www.nj-esa.org) or by contacting NJESA at 609-695-4444.**

**The undersigned represents all information submitted is accurate; false information may result in denial or revocation of membership. If approved, the undersigned agrees to comply with the NJESA bylaws, Standards of Conduct, code of ethics and antitrust statement. NJESA may deny membership regardless of any payments submitted.**

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

#### **Payment Information:**

**Annual membership fee must be prepaid with check, money order, or credit card and submitted with application.**

Enclosed is my:  Check  or Money Order (Payable to NJESA)

Charge my:  VISA®  MasterCard® AMERICAN Express®

Please apply this total amount to my credit card: \$ \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Cardholder's Name: \_\_\_\_\_ Signature: \_\_\_\_\_